



IQBAL COLLEGE PERINGAMMALA

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Accredited by NAAC-'B' Grade



HAND BOOK & ACADEMIC CALENDAR 2017-2018 (M.E. 1193-94, 1439-40 A.H.)

'Building Tomorrow - Today'



Date of Publishing : 19-06-2017



Sir, Dr. Allama Mohammed Iqbal

A Biographical Sketch

- 1877 : Born at Sialkot (now in Pakistan)
- 1895 : Completed intermediate at
Scotch Mission College.
Started writing Poetry.
- 1899 : Post graduated from
Govt College, Lahore.
- 1901 : Himla(Poem)published.
joined as Lecturer in Islamia College
- 1903 : Ilmul Iqtesad (treatis) Publied.
- 1904 : Composed Sare Jahanse achha.....
- 1905 : Sailed to London.
- 1907 : Awarded Ph.D by Munic University
- 1908 : Returned to Lahore. Joined as
Professor at Govt. College, Lahore.
- 1915 : Asrar-e-khudi (Poems) Published.
- 1924 : Bang-e-dra (Poems) published.
- 1928 : Attack of Kidney ailment.
- 1931 : Attended II Round Table Conference
at London.
- 1932 : Attended III Round Table Conference
at London.
Met Mussolini, Visited Spain,
Egypt & Palastene.
Published javed namah.
- 1933 : Delivered Lecture in Madrid
University.
Awarded D.Litt.by Punjab
University.
- 1935 : Zerb-e-khalim (poems) Published
- 1938 : Death (21 April)

വിശ്രുത ദേശഭക്തി ഗാനം

സാരേ ജഹാം സേ അച്ഛാ
ഹിന്ദോസ്ഥാൻ ഹമാദാ....
ഹം ബുൽബുലേം ഹേം ഉസ്കീ
വഹ്ബോസ്താം ഹമാദാ....

ഗുർബത് മേം ഹോം അഗർ ഹം
രഹ്താഹെ ദിൽ വത്ത് മേം
സമത്യാ വഹിം ഹമേം ഭീ
ദിൽ ഹോ ജഹാം ഹമാദാ....

പർബത് വഹ് സബ്സേ ഉംചാ
ഹംസായാ ആസ്മാംകോ
വഹ് സംതരീ ഹമാദാ
വഹ് പാസ്ബാം ഹമാദാ....

ഗോദീ മേം വേല്തീം ഹെം
ജിസ്കീ ഹസാദോം നാദിയാം
ശുൽശൻ ഹേ ജിന്കേ ദം സേ
രശ്കേ ജിനാം ഹമാദാ....

യെ ആംബേ രുദേ ഗംഗാ
വാഹ്ദിൻ ഹെയാദ് തുഡ്കോ
ഉതാരോ തേരേ കിനാരേ
ജബ് കാർവാം ഹമാദാ.....

മസ്ഹബ് നഹീം സിഖാതാ
ആപസ് മേം ബൈർ രഖ്നാ
ഹിന്ദീ ഹെ ഹം വത്ത് ഹെ
ഹിന്ദോ സ്ഥാം ഹമാദാ....
(സാരേ....)

OFFICIAL DETAILS

Name of the Institution	: IQBAL COLLEGE
Address	: Daivappura P. O., Peringammala, Thiruvananthapuram, Kerala-695563
Year of Establishment	: 1964
Status	: NAAC Accredited (B-Grade) Muslim Minority Institution
Ownership and Management	: IQBAL COLLEGE TRUST Peringammala, Thiruvananthapuram Phone : 0472 - 2182727
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Controller of Examinations.	: 0471 2305946
P. R.O.	: 0471 2305738
Director of College Dev. Council	: 0471 2304045
Director of Collegiate Education	: 0471 2303107
Zonal Office, Dy. DC, Kollam	: 0474 2744378

PERSONAL MEMORANDUM OF THE STUDENT

Name :

Address :

Admission No. : Name of Programme :

Class : No. : Blood Group : Signature :

Name of Parent/Guardian :

Ph. No. : Signature of Parent :

Date of Publishing : 19-06-2017

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IQBAL COLLEGE, PERINGAMMALA

PROFILE

IQBAL COLLEGE is an excellent higher education institution founded in 1964, as a junior college with the affiliation of the University of Kerala. It won acclaim as the first college owned by the Muslim community in Thiruvananthapuram District and the pioneer in Nedumangad Taluk. The University Grants Commission, New Delhi included the college in the 2(f) and 12(B) list in 1987. The College started PG in 1995. In 2010, the University of Kerala approved the college as a Research Centre in the field of Commerce. Admission is open to all candidates without caste and creed discriminations. Hence the college benefits the society at large, especially SC, ST, OBC and other marginalized communities.

The campus spreads on a 30 acre hillock, on a lovely and picturesque greenbelt, on the slopes of the Western Ghats, at the backdrop of the Ponmudi Hills, which provides a serene and tranquil atmosphere for teaching and learning.

The college stands for academic excellence in every aspect. The curricular and co-curricular activities implemented could identify the hidden talents of the students and nurture them to genius. The college has a good alumni record who have proved their capabilities in various walks of life.

The source and strengths behind the institution is a team of personalities who are committed, highly qualified, professionally competent, morally upright and just. The Management would like this institution to be a centre of excellence at all times.

The Management and Faculty - the flesh and blood of the institution - have always upheld the slogan "Missions serve humanity and clear visions rule the missions". The institution works to develop the innate abilities of students and become the leaders of tomorrow.

During the Academic Year 2009-2010, we have initiated Internal Quality Assurance Programmes leading towards perfection in all respects.

VISION

To be a Centre of Excellence which imparts value based education to young students and empower them as full fledged future citizens

MISSION

To translate the vision into action by giving globally relevant quality education to students irrespective of caste, creed and gender.

OBJECTIVES

- To Cultivate a creative and high level learning environment.
- To apply innovative and student-friendly pedagogy
- To create new knowledge through research
- To promote alliance and linkage with other institutions
- To address the problems of the poor and marginalized
- To uphold and internalize human values.
- To create a congenial atmosphere for secularism
- To aid the students by mentoring
- To conserve the nature and natural resources

PROGRAMME HIGHLIGHTS

- A blend of inductive and deductive learning process.
- Assignment and monthly tests to maintain high level of academic rigour.
- Extra curricular activities to enhance creative skills and personality development.
- Regular debates and seminars to sharpen awareness on current affairs.
- Tutorial system and group dynamic activities to acquaint the students with team work.
- 'Remedial coaching' to improve the standard of weaker students.
- Competitions and festivals to hunt for creative talents.
- Continuous Interactive sessions between Teachers & Students.
- Class rooms with well equipped Audio-Video presentation facilities including ICT.
- Team work for mobilizing Quality Enhancing Systems.
- Continuous evaluation systems for Student-Faculty performance.

MANAGEMENT

The College is managed by the Iqbal College Trust, Peringammala, in Nedumangad Taluk. The Trust started its functions aiming to provide charitable and educational services to the society, in 1964, when higher education was totally inaccessible to the general public in the area. The venture was geared and accelerated by some visionaries and social reformers of the Muslim community in south Kerala. Their united effort with sincerity fructified into giving shape to this college as the signature institution of the Trust. The college has been named after the great poet - philosopher Sir Dr. Allama Muhammed Iqbal, the author of the famous patriotic song,

“Sare Jahaam se AchchaaHindustan hamara.....”

Through decades of hard work and social commitment of the management the

college could reach the zenith of modern education. At present the Trust facilitates kindergarten to post graduate studies within the vicinity of Iqbal college campus. ALLAMA INSTITUTE OF MANAGEMENT (MBA) and IQBAL TRAINING COLLEGE (B.Ed) of the Trust are flourished as the flagship institutions for professional studies. The prime body of the Trust is the executive committe. The executive members of the trust are elected by the General Body as per bye-laws.

Present office bearers and executive members of the Trust are :-

President

Mr.N.Abdul Basheer

Daliya, Chekkakonam P.O,
Karakulam - 695 564

Secretary

Dr. A. Abdul Azeez

Arsha Nivas, Peringammala P.O.,
PIN 695 563
Phone : 9447084558

Treasurer

Dr. A.E. Shanavas

Litsea, Ozhukupara
Peringammala P.O - 695 563

Executive Committee Members

Abdul Khareem Oachira

Chakkalayil veedu, Peringammala P.O - 695 563

Abdul Jabbar

Thekkil kunnuvil veedu,
Thekkil, Chanappara P.O.,
Kadakkal, Kollam - 691 536

Adv.U. Abdul Shukoor

Kunnumpurathu veedu,
(Jaleel Manzil), Daivappura P.O.,
Peringammala - 695 563

Abdul Rasheed Daivappura

Nizar Manzil, Daivappura P.O.,
Peringammala - 695 563

Manpuram Rasheed

Manpurathuveedu, Thennoor P.O.,
Peringammala - 695 563

Adv.K.Uwais Khan

Amina Cottage, Valicode,
Nedumangad - 695 541

Edavam Halid Kunju

Darul Huda, Chittoor,
Peringammala P.O - 695 563

A. Naseer Kochukarikkakom

Shafeek Manzil, Kochukarikkakom
Daivappura P.O - 695 563

A.Nisar

Happy Gardens,
Daivappura P.O - 695 563

Kochukarikkakom Noushad

Nazeera Manzil, Kochukarikkakom,
Daivappura P.O - 695 563

A.Badarudeen

T.C. 25/1037 (i) Thycaud P.O.,
East Thampanoor, Tvm - 1

Shebeer Mattapalli

Mattapalli veedu, Nilamel P.O.,
Kollam - 691 535

Ex-Officio Member

Dr. U.Nazarudeen

Principal, Iqbal College
Ph: 0472-2846417(O), 0471-2374366(R)
Mob: 9447074366

VISIONARIES OF THE PAST

MANAGERS' GALLERY

1.	Adv. Ahammed Kannu	1964 - 1965
2.	Mr. Mattapally Majeed	1966 - 1967
3.	Haji. M.K.M.Haneefa	1968 - 1984
4.	Mr. H. Shaif	1984 - 1997
5.	Haji. M. Aboosali	1998 - 2000
6.	Dr. H. Muhammed Subair	2001 - 2013
7.	Adv. U. Abdul Shukkoor	2013 - 2016
8.	Prof.M.Muhammed Sali Haji	2016 - 2017
9.	Dr.A.Abdul Azeez	2017 onwards

PRINCIPALS DOWN THE YEARS

1.	Dr. C. K. Karim	1964 - 1965
2.	Drowpathy Amma	1966 - 1967
3.	Tiffreth M. M.	1967 - 1969
4.	N. Kesava Pillai	1969 - 1979
5.	P. A. Alikunju	1979 - 1981
6.	A. Abdul Vahab	1981 - 1995
7.	P. M. Abdul Rahim	1996 - 2000
8.	Dr. K. K. Unus Kutty	2000 - 2005
	(Deputed as PVC, M.G. University, Kottayam)	
9.	Dr. M. Basheer	2005 - 2006
10.	M. Abdul Sathar	2006 - 2008
11.	Dr. K. K. Unus Kutty	2008 - 2010
12.	M. Abdul Sathar	2010 - 2014
13.	Dr. M. Shahul Hameedu	2014 - 2016
14.	Dr.U.Nazarudeen	2016 onwards

COLLEGE COUNCIL

The Council is the chief advisory body of the College. It is constituted as per the Kerala University statutes.

PRESIDENT

Dr.U.Nazarudeen (Principal)

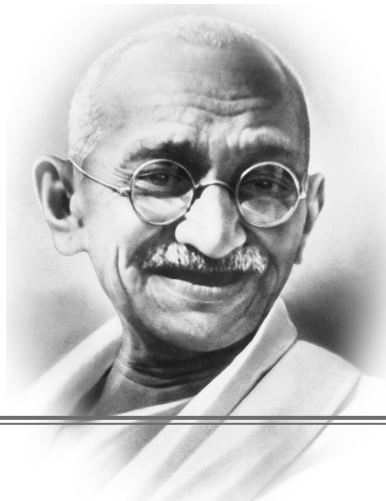
MEMBERS

- | | | | |
|-----|-------------------------------|-------------------------------|--------------------|
| 1. | Dr.P. Nusaifa Beevi | HoD, | Botany |
| 2. | Dr. L. Abdul Khalam | HoD, | Physics |
| 3. | Dr. K.P. Madhusoodanan Pillai | HoD, | English |
| 4. | Dr. V. Jayaraju | HoD, | Commerce |
| 5. | K. Suresh Babu | HoD, | Mathematics |
| 6. | Dr. Razeena K. I. | HoD, | Physical Education |
| 7. | Dr.V.R. Sheeja | HoD, | Zoology |
| 8. | Dr. R. Roshni | HoD, | Oriental Languages |
| 9. | Rahumath. S | HoD | History |
| 10. | N.Azeena | (Superintendent, Ex- Officio) | |

ELECTED FACULTY MEMBERS

- | | | |
|-----|-----------------------|--------------------|
| 11. | Dr. S. Faizal | Dept. of Chemistry |
| 12. | Mrs. Sanitha Beevi. A | Dept. of History |

*Live as if you were to die tomorrow.
Learn as if you were to live forever
-Mahatma Gandhi*



HUMAN RESOURCES

A. FACULTY

PRINCIPAL

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DEPT. OF ENGLISH

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DEPT. OF MALAYALAM

1 **Jisha G. R.**

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DEPT. OF HINDI

1. Dr. R. Roshni

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One teaching post remains vacant.

DEPT. OF STATISTICS

One teaching post remains vacant.

DEPT. OF PHYSICS

1. Dr. L. Abdul Khalam

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Assistant Professor
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cg.kiran.cg@gmail.com

DEPT. OF CHEMISTRY

1. Dr. S. Faizal

M.Sc, M.Phil, B.Ed, Ph D.
Associate Professor & HoD
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One part-time teaching post remains vacant.

DEPT. OF BOTANY

1. Dr. P. Nusaifa Beevi

M.Sc, M.Phil, B.Ed, Ph.D
Associate Professor
Ph: 0471-2432239
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Seven Teaching post remains vacant.

DEPT. OF ZOOLOGY

1. Dr. V. R. Sheeja

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3. Babida A

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One part-time teaching post remains vacant.

DEPT. OF HISTORY

- | | | |
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| 1 | Rahumath S | MA
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Two teaching posts remain vacant

DEPT. OF POLITICS

- | | | |
|----|---------------|---|
| 1. | Anas S | MA, B.Ed, M. Phil
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DEPT. OF ECONOMICS

- | | | |
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(Co-ordinator, Commerce
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Four teaching post remains vacant.

DEPT. OF PHYSICAL EDUCATION

1. Dr. K. I. Razeena

(Post Doctoral research
Awardee)

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RECOGNIZED RESEARCH GUIDES FROM THE COLLEGE

Name	Department	University Institution
1. Dr. Wilson O.	Faculty of Commerce	Iqbal College
2. Dr. L Abdul Khalam	Dept of Physics	Mar Ivanios College
3.. Dr. Razeena K. I.	Dept. of Physical. Edn.	LNCPE
4. Dr. J. S. Sudhir	Dept. of Commerce	Iqbal College
5. Dr. V. Jayaraju	Dept. of Commerce	Iqbal College
6. Dr. Kumari V K Shyni	Dept. of Commerce	Iqbal College
7. Dr. P. Anilkumar	Dept. of History	ICKS University of kerala
8. Dr. U. Abdul Khalam	Dept. of Commerce	Iqbal College
9. Dr. P. Nusaifa Beevi	Dept.of Botany	MG College,TVM

CONSULTANCY

1. Dr. U. Nazarudeen	Entrepreneurship, Banking Service & Taxation
2. Capt. Dr. U. Abdul Khalam	Expert in B.L.E.C, & PSC Subject Expert, Tax consultant,, CUQP Setter
3. Dr. P. Anil Kumar	P.S.C. Subject Expert, F.M.N.U.QP Setter
4. Dr. S. Faizal	P.S.C. Subject Expert
5. Dr. P. Nusaifa Beevi	P.S.C. Subject Expert F.M.N.U.QP Setter Kerala State Biodiversity Board
6. Dr. L. Abdul Khalam	Computer Hardware, CLMC Co - ordinator Board of Studies Member Electrical maintenance.
7. Dr. V. Jayaraju	PG Project consultant
8. Dr. Sheeja V.R	Kerala State Bio-diversity Board
9. Dr. K.I. Razeena	Member Board of Studies PSC subject expert
10. Mr. Shemeer. H	PSC subject expert

B. ADMINISTRATIVE STAFF

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HEAD ACCOUNTANT

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U. D. CLERKS (Hr. Gr.)

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L. D. CLERKS (Hr. Gr.)

Mr. S. Nazeemudeen 0472-2849079 9446172349

U. D. TYPIST (Hr. Gr.)

Mrs. J. Shahida Beevi 0471-2888715 9446218847

Technical Assistant

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LIBRARY ASSISTANT

Mr. T. Mohammed Ashraf 9745190109

Mr. I. Ashraf 9846281559

HERBARIAN KEEPER

Mr. A. Thahakunju 0472-3845639 9495153084
9048360180

LAB ASSISTANTS

1. **Mr. M.Rahim** 9744304101

2. **Mr. S. Salim** 9446285086

3. **Mr. J. Nizarudeen** 9846258013

5. **Mr. A. Nazeerudeen** 0472-2845799 9946134168

6. **Mr. A Shujad** 0472-2845181 9446217853

MECHANIC

1. **Mr. Muhammedsiyad** 9946843924
muhammedsiyad@gmail.com

OFFICE ATTENDANTS

1 **Mr. Faizal Khan.S** 9446111921

2. **Mr. Mohammed Shan. V.T** 9048212187

ACADEMIC PROGRAMMES OFFERED

FIRST DEGREE PROGRAMME

CORE SUBJECTS	
Programmes	Main
B. A.	History Communicative English
B.Sc	Mathematics Physics Botany Zoology
B.Com	Commerce

POST GRADUATE DEGREE PROGRAMMES		
M.A. History	M.Sc. Botany	M.Com. Finance



*Education is the ability to listen to
almost anything without losing
your temper or self-confidence*

- Robert Frost

THE LIBRARY

1. There is a full fledged, well equipped library.
2. All students and staff are members of the library.
3. Library remains open from 9.30 am to 5 pm on all working days.
4. Silence shall be strictly observed in the library.
5. Mobile phones are strictly prohibited inside the library.
6. Students are required to produce their identity cards to enter the library
7. Issued books shall be returned within a fortnight and they can be reissued for another term. The book shall be recalled at any time even before the expiry date.
8. Periodicals and books in the Reference section will not be lent out. They may be referred inside the library, by submitting the identity card.
9. A student at the degree level will be issued 3 books and 5 books at the P.G level
10. A member can avail books from the library by producing his/her identity card at the issue counter for proper verification.
11. A member will have to affix his/her signature in the issue register both at the time of issuing and returning the book.
12. Borrowers will be held responsible for any damage caused to the book. When a book is issued to a member, it is presumed that it is in good condition, unless and otherwise pointed out.
13. Students are not allowed to sub-lend the book.
14. Do not make any marking or underline in the books and periodicals or disfigure them in any other way
15. If a book is damaged or lost by a member, he/she will have to replace it with fine. Defaulter shall pay three times of the cost of the book.
16. A member who fails to return a book on due date will be fined Re. 1 per day until the book is returned.
17. All books must be returned to the library at the time of sending certificates for the examinations.
18. Before applying for any certificate from the college, members have to get clearance certificate from the library
19. Students are liable to forfeit their membership of the library for violating the library rules, indiscipline or misbehaviour.

CAREER LIBRARY

The college maintains a Career Reference Library as a separate wing in the main library to enhance the career potential of the students. Career information

journals, magazines and question banks of manifold competitive examinations are provided for reference in the library

ADMISSION

Students having the qualifications prescribed by the University of Kerala are eligible for admission. Candidates who are seeking admission to a course of study shall apply in the prescribed form which can be had from the college office on payment of Rs. 50/-

A memo card will be sent to the candidate provisionally selected, to appear for an interview with the Principal. Selection will be finalised only after interview. Those who are selected shall pay fee as per the schedule immediately on admission. Seats are reserved for outstanding performers in sports and physically handicapped persons as per the University regulations. Parents / guardians of students are expected to join the Parent-Teacher Association (PTA). Admission is as per Government and university rules.

COLLEGE DIARY

A College Diary will be issued to the student at the time of admission. It may be born in mind that the College diary will be required in many occasions such as voting at the College Union Election, Claiming Hall Tickets, Mark lists, Certificates, Scholarships and stipends etc. If the diary is lost, a duplicate can be obtained from the College Office on payment of Rs. 50/-

FEE STRUCTURE

As per G.O.M.S. No. 9574/H.Edn. dated 12.06.1974 tuition fee will be collected in eight equal monthly installments.

Special fees, caution deposit etc shall be paid in lumpsum at the time of admission together with the first instalment of tuition fee. Tuition fee is payable on the due dates prescribed. If any student fails to pay fees on the due date he/she shall be liable to pay the fees along with a fine of Rs. 5/- on or before the due date. If the fee with the fine is not paid on or before the 10th day after the 7th consecutive working day of the month, an additional fine of Rs. 5/- will have to be paid. Defaulter will be removed from the rolls.

Students from other Universities / Boards shall pay additional fees Rs.350/- (Matriculation-Rs.50/-, Recognition -Rs. 200/-, Eligibility -Rs.100/-)

FEE CONCESSION

Students belonging to SC/ST/OBC/Kudumbi and Christian Converts are eligible for fee concession. Concessions will also be available to forward community (FC) students as per provisions of the Kumara Pillai Commission Report. (Annual income limited to Rs. 25,000/- for UG and Rs. 40000/- for PG). Students eligible for fee concession shall submit applications to the Principal in the prescribed form within 15 days of their admission. The forms are available in the college office.

SCHEDULE OF FEES (Liable to change)

Schedule of College Fees 2017-18 (Revised Rate)

Class	Tuition Fee	Univ. Union	Medical Inp	Womens Study	Stud Ins.	Magazine	Calendar	Admission	Library	Lab.	Stationary	Sports	Sports Aff.	Poor Aid Fund	Association	Visual Edn.	Total	Caution Deposit	Aff. Fee	University fee	Total
I B A / B Com/ B.A Comm.Eng	1000		5	5		50	30	75	100		50	100		20	50	25	510	360			1870
I Physics	1000		5	5		50	30	75	100	400	50	100		20	50	25	910	360			2270
I BSc Bot. / Zool.	1000		5	5		50	30	75	100	550	50	100		20	50	25	1060	360			2420
I BSc Maths	1000		5	5		50	30	75	100		50	100		20	50	25	510	360			1870
II B A / B Com/ B.A Comm.Eng	1000			5		50	30		100		50	100		20	50	25	430				1430
II Physics	1000			5		50	30		100	400	50	100		20	50	25	830				1830
II BSc Bot. / Zool.	1000			5		50	30		100	550	50	100		20	50	25	980				1980
II BSc Maths	1000			5		50	30		100	150	50	100		20	50	25	580				1580
III B A / B Com/ B.A Comm.Eng	1000		5	5		50	30		100		50	100		20	50	25	435				1435
III Physics	1000		5	5		50	30		100	250	50	100		20	50	25	685				1685
III BSc Bot. / Zool.	1000		5	5		50	30		100	250	50	100		20	50	25	685				1685
III BSc Maths	1000		5	5		50	30		100		50	100		20	50	25	435				1435
I MA/M.Com	1800		5	5		50	30	150	100		50	100		20	50	25	585	600			2985
II MA/M.Com	1800			5		50	30		100		50	100		20	50	25	430				2230
I M.Sc. Bot.)	1800		5	5		50	30	150	100	1450	50	100		20	50	25	2035	600			4435
II M.Sc. Bot.)	1800		5	5		50	30		100	1850	50	100		20	50	25	2285				4085

CAUTION DEPOSIT

As per GO. M.S. No. 58/75/H.Edn. dated 04-04-1975, every student except SC/ST and OEC shall pay the caution deposit prescribed for each course. At the end of the course of study the caution deposit will be refunded on receipt of application, after deducting dues if any.

CERTIFICATES

Students requiring certificates of transfer (TC), conduct etc., shall submit an application in the prescribed form to the Principal, two days in advance.

COLLEGE UNION

Every Year the students elect a College Union Chairman, Vice-chairman, Two University Union Councilors, General Secretary, Arts Club Secretary, Magazine Editor, Lady Representatives, Class Representatives and Secretaries to the various Associations. All the co-curricular activities of the College are organized and conducted by the College Union under the guidance of the staff advisor to the College Union. The Election and activities of the College Union will be as per the Government and University rules.

STEPPING TOWARDS PERFECTION

“A journey of thousand miles begins with a single step.” Inspired by this words, the stakeholders of the college stepping to develop new strategies leading towards perfection. To achieve maximum, recently some Internal Quality Assurance cell (IQAC) have been introduced.

For the promotion, execution and evaluation of the whole academic and non-academic programmes, team-wise action plans are scheduled. The whole actions are totally aimed at to trigger a development boom in the campus on the basis of Criteria and Key aspects specified by NAAC.

ORGANISATIONAL STRUCTURE

1. IQAC

In pursuance of the Action Plan for performance evaluation of assessment and accreditation and quality up-gradation the NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure.

The primary task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college. The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the college. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the

“Quality Circles” in industries.

Constitution of Internal Quality Assurance Cell (IQAC)

Chairman

Dr. U. Nazarudeen (Principal)

Co ordinator

Dr. V. Jayaraju

Members

1. Dr. S. Faizal

2. Dr. KP Madhusoodanan Pillai

3. Dr. Roshni

4. Dr. Nusaifa Beevi P

5. Dr. K. Suresh Babu

6. Azeena H (Superintendent)

Besides the above mentioned members, there are two nominated members - one each from Local body i.e. Peringammala Grama Panchayat and College Management i.e. Iqbal College Trust

2. Quality Enhancing Systems

These systems are designed as the brain-storming parts, which engineer and mobilise the internal potentials to reaching new heights of quality education. Competitive faculty members are entrusted as convenors for collective planning, fruitful implementation and continuous assessment.

Each system consists of at least three faculty members. A team, selected from the students community, will assist them. Principal and the Co-ordinator of the steering committee will be the ex-officio members.

The Admission Award, Evaluation, Library and Sports committees are comprise all the Heads of the department.

SYSTEMS AND CONVENORS

Research Consultancy and Extension

1. Extension & Consultancy Cell

Shereena B. S.

In order to produce a generation with social commitment the college is actively engaged in extension activities. The rich resources of the faculty is made available to the community such as Industries, NGO's, Villagers and Educational Institutions through extension and consultancy services.

2. Women's Study & Empowerment Cell

Rahumath. S

It aims at empowering women through continuous awareness and action programmes. It also helps to prepare them to know themselves and to bring them to the mainstream.

3. Research & Development Cell

Dr. J.S. Sudhir

The college aims to achieve excellence in teaching, learning and research. Research Projects are undertaken with the support of Govt. agencies.

Emphasis is being given to pure, applied, inter-disciplinary and socially relevant problems.

4. Stakeholders Cell

Ruby. H

The cell aims at facilitating interaction between the college and the stakeholders viz. parents/students/faculty/management and the public. It renders assistance to the drive for quality sustenance and enhancement.

Infrastructure and learning resources.

1. Canteen Committee

Shemeer. H

The Canteen committee take measures to ensure the quality of food and services provided in the Canteen and Cafeteria.

2. Career Guidance & Counseling

Anas.S

Career guidance and counseling cell extends assistance to students to identify and deal with personal and academic problems. It also helps them to identify their strengths and weaknesses. Teachers and experts are available to counsel the needy students . They are also given information regarding job opportunities and career information through seminars, lectures, demonstrations, brochures etc.

3. Computer Literacy Centre & Net Cafe

Dr. V. Jayaraju

A well set up computer lab with adequate computers and accessories is to meet the challenges in the field of Information Technology has been established. It conducts training programmes & short term computer courses, aiming at 100% computer literacy in the campus community. Net Cafe provides internet facilities to the students as well as staff for academic updating by connecting them with the world wide web. In addition, a telephone booth is installed in the campus.

4. Library Committee

Dr. K.I.Razeena

Library is the nerve centre of all the academic activities . It provides a place where teachers and students can pursue research and study.

5. Remedial Coaching

Mrs. Sanitha Beevi

It aims at giving special coaching to students belonging to educationally & financially backward communities. Its main objective is to equip them with sufficient knowledge to compete with outstanding students in various examinations.

6. Student's Grievance Redressal Cell

Dr. K.P Madhusoodanan Pillai

Growth and development expect mistakes and corrections. Forgiving and forgetting are essential for peaceful life in society. Hence the cell is entrusted to take responsibility to ensure the welfare of student community especially women. It also aims to settle their grievances with full justice.

Any kind of dispute, complaint or act of indiscipline, shall be reported first to the convenor or tutor incharge, then to the HoD concerned. If justice is denied there, he/she can approach the Principal. The decision of the Principal is final at the college level.

7. Tutorial System

Mrs. Famina

The college provides tutorial facilities . Each student is enrolled under under a faculty member as a tutor . Tutor has frequent interaction with the students and parents. The social, economic, educational, professional backgrounds and personal profiles of the students are maintained by the tutor.

Teaching, Learning and evaluation

1. Planning Committee

Dr. P. Anilkumar

Planning is a rational action mixed with a little of forethought. It is the process of deciding in advance what is to be done where, when, how and by whom it is to be done. This is basically a process of “thinking before doing.”

This is the era of knowledge management. So our higher education institutions should be equipped with the latest global development thinking. As our college is situated in a backward village area, it has a great obligation to discharge the social responsibility through planning. This committee undertakes the overall planning of the activities in the campus.

2. Academic Monitoring Cell

Dr. Anilkumar

The committee monitors the academic activities in the campus. It aims to take steps to ensure the quality of teaching by disseminating the latest developments in the respective branches. Also evaluate the academic performance of the students termly and make proper monitoring.

3. Admission Committee

Dr. V. Jayaraju

The committee assist the Principal in admission procedures of various courses following the rules and regulations of the University of Kerala and State Government.

4. Library & Book Club

SreeRoop.S.S

It aims to activate students skill towards reading and impart guidance for the proper selection and purchasing of personal books . It also aims to familiarise new trends in literature especially in Malayalam and English.

5. Debating and Quiz Club

Famina .A

To trigger the skills of students in knowledge upgradation, debate an quiz. The club conduct weekly competitions in the campus. It also gives chances to meritorious students to attend competition outside.

6. Discipline Committee

Dr. K. P. Madhusoodanan Pillai

The discipline in the campus will reflect the rich social and cultural values which the college community cherish. The Discipline Committee in collaboration with other welfare units facilitates the maintenance of discipline in the campus.

7. Faculty Evaluation Committee

Dr. P. Anilkumar

The committee collects feedback from students and parents for evaluating the faculty. These are analysed and communicated to the concerned. This enables the faculty in improving their quality of service, mainly teaching, learning and evaluation.

8. Literary Club

Jisha G. R.

It aims to promote inherent talents of students for new creations.

9. Science Club

Shefeer Khan S.

In order to inculcate a scientific culture and temper among students, the club in association with other departments, arranges special programmes on recent trends and developments in the field of Science.

10. Sports Club

Dr. K. I. Razeena

This committee along with the Physical Education Department promotes sports and games in the campus. The committee pays special attention in identifying and nurturing young talents.

11. Students Evaluation Committee

Dr. V.R. Sheeja

The committee is incharge of term examinations and other internal evaluations. They use modern evaluation techniques and tools to make it foolproof.

Governance and leadership

1. Internal Complaints Committee

Dr. P. Nusaifa Beevi

In pursuance of UGC (Prevention, Prohibition and Redressal of sexual harassment of women employees and students in higher education institution) Regulations, 2015 read with sexual harassment of women at workplace (prevention, prohibition and redressal) Act, 2013 and in partial modification of Office Order Dated 16-8-2016, Internal Complaint Committee (ICC) is reconstitute as under to deal with the complaints relating to sexual harassment at work place.

Chairperson

Dr. NusaifaBeevi. P (Associate Professor & HOD, Department of Botany)

Members

- 1 Dr. Raseena. K.I** (Professor & HOD, Physical Education)
- 2 Dr. KumariV.K.Shyni** (Assistant Professor in Commerce)
- 3 Smt. Azeena. A** (Office Superindendent)
- 4 Smt. Dhanyasree** (Librarian)

5 **Adv. ShinuSidharthan** (Thiruvananthapuram Bar Association)

6 **Kaveri.S. R** (Research scholar,Commerce)

7 **Munna Nisrin** (PG I year M.A.History)

8 **Annie** (UG Third year, Physics)

THE OBJECTIVES OF ICC

1. Sensitizing the campus community on gender issues
2. Prevent discrimination and sexual harassment against women, by promoting gender amity among students and employees.
- 3.Addressing complaints from victims

ICC Procedure

On receipt of a complaint ICC shall conduct preliminary enquiry so as to ascertain the truth of the allegation by collecting the documentary evidence as well as recording statements of any possible witness including the complainant. ICC shall then submit the preliminary enquiry report to authority along with all original documents adduced during the preliminary enquiry proceedings. In case, the allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Grievance Redressal cell or to the Principal.

Where sexual harassment occurs as a result of an act or omission by any third party or outsider, ICC shall take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.

ICC shall comply with the procedure prescribed in the aforementioned UGC regulation 2015 and the sexual harassment act for inquiring into the complaint in a time bound manner.

If ICC concludes that the allegation made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provides during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC regulation 2015.

Who can approach ICC for help?

Any female (faculty, student, staff) of the college.

Procedure for Registering Complaints

All complaints must be brought by the complainant in person to ICC.

If you think you are harassed or being harassed, what should you do?

Lodge a complaint through email or by a telephone call to any of the members of ICC

The complainant's name and identity will be kept confidential

The international complaint committee provides a platform to the aggrieved students complying with the basic principles of natural justice and fair play

2. SC,ST and OBC Cell

Dr. Kumari V.K. Shyni

SC/ST and OBC Cell has been created in the college to resolve all the affairs and problems related to the SC/ST and OBC students of the college. It deals with all the affairs related to those students regarding various scholarship programs and other measures for achieving the objectives and targets laid down for the purpose by Gov. of India and the UGC.

3. Minority Cell

Dr. Anil Kumar

The minority cell was established with the purpose of uplift the minority community students in the college. It was basically helps minority students for their academic career development and for availing financial assistance from various government and non governmental agencies. The Cell is committed to provide assistance to the minority students through counselling, personality development, development of communication skill, remedial coaching, tutorial classes, and preparatory classes for professional and employment purposes, etc.

4. Anti Narcotics Cell

Dr. Sajeena Muhamed. S

The anti narcotics club of the college aims at working against the use of alcohol and drugs. The purpose is to create awareness regarding this menace and encourage the students to work against it through various programs in and outside the college.

5. Bhoomitra Sena Club

Dr. V. R. Sheeja

The Bhoomitra sena club functions to generate awareness about the emergency situation faced by the mankind regarding climate change. It encourages the college students to appreciate environment and environmental issues of the locality and it provides environment education regarding sustainable lifestyles.

6. Anti Ragging Cell

Dr. P. Nusaifa Beevi

As per the guide lines issued by the Supreme Court of India & UGC to prevent occurrence of ragging in the campus an Anti-ragging committee is functioning in this college. A smaller body, anti ragging squad is also functioning in the college for maintaining vigil and oversight and patrolling functions to which the incidence of ragging can be referred and which should make the on the spot enquiry and submit report to anti-ragging committee for actions. Details regarding the Antiragging Committee and Antiragging Squad members with Telephone number is exhibited in front of Principal's chamber and all the students admitted in this college are requested to go through it.

Each student admitted in this college is having all the rights as bonafide student of this institution and are instructed to desist from doing anything against their will, even if ordered by the seniors.

Ragging in all its forms is totally banned in this institution.

The institution will always stand for protecting the rights of each student, and so the students are not supposed to tolerate any atrocities against them, and feel free to report any kind of such incidents.

The institution will take strict action against those found guilty of ragging.

Students who do not report the incidents of ragging either as victim or as witness will also be punished suitably.

Students are free to call anybody for help and report their complaints

For ragging complaints at the college level, please contact

Dr.U.Nazarudeen (Principal)	9447072289
Dr.P.NusaifaBeevi (Convenor)	9497639573
Dr.Faizal.S	9496154856
Dr.K.P.MadhusoodananPillai	9447467779
Dr. Capt. U.AbdulKhalam	9447053810
Dr.Sheeja.V.R	9645155725
Dr.R.Roshni	9946669932
Dr.Kumari.V.K.Shyni	9446468897
Sri.Kiran C.G	9846070211
Sri.Shameer.H	9562598374

For Ragging complaints at the UGC level: Toll Free No: **1800-180-5522**

Email: helpline@antiragging.in

UGC Monitoring Agency: 09871170303, 09818400116
(only in case of emergency)

7. Performing Arts & Folklore club

AthulyaThankachy V.R.

Objective of this centre is to perceive the value of culture, to cultivate a synergetic cultural behaviour among students and to mould them into good citizens. Various cultural programmes are organised under the auspices of this committee, in association with various Government, NGO's and other cultural organisation.

8. Environmental Club

Dr. Sajeena Muhammed

The two components of nature, the organisms and their environment are complex and dynamic, interdependent, mutually reactive and inter-related. Conservation and maintenance of natural resources are very significant in the present context. The students have a major role in achieving the above goal. Awareness and action programmes are arranged by the club on these lines.

9. Ethics Committee

Dr. R. Roshni

In accordance with the Govt. policy an ethics committee is functioning in the campus to ensure the code of conduct. A surprise inspection squad is functioning in the campus to check misuse of mobile phone

10. Film club

Anas S.

The club aims at critical and scientific study of the media of films. Screening of documentary, and feature films and film appreciation programmes are organised by the club.

11. Forestry Club

Babida A.

Forest is the landmark of a nation, which balances the socio-economic status and environment. The club aims to impart basic knowledge to students about the conservation and maintenance of forest wealth and it's sustainable use.

12. National Cadet Corpse (NCC)

Capt. Dr. U. Abdul Khalam

NCC training is imparted to the selected students to instill in them a spirit of unity, discipline and willingness to serve the country in war and peace. There is one company functioning in the college for men and women cadets. Besides the regular parades and training, adventure activities like cycle expedition, trekking, charity and extension etc. are also undertaken. Certificates are awarded to cadets who attend training camps such as National Integration Camp, Army Attachment Camp, Basic Leadership Camp, Republic Day Parade Camp and Annual Training Camp.

NCC is the largest youth organisation at national level to train the young boys and girls to be better citizens and future leaders of our great country in all walks of life, including defense forces. The aims of NCC are:

- (i) To develop character, comradeship, discipline, leadership, secular outlook, spirit of adventure, sportsmanship and ideals of selfless service among the youth of our country.
- (ii) To create a human resource of organised trained and motivated youth, to provide leadership in all walks of life and always be available for the service of the nation.
- (iii) To provide a suitable environment to motivate the youth to take-up a career in the armed forces.

13. National Service Scheme (NSS)

A. Babida, Shameer. H

National Service Scheme is a movement which aims at the physical, mental and spiritual development of young students. It cultivates a sense of duty, co-operation and mutual help among the students. The N.S.S. activities help in moulding the youth of tomorrow in such a way that they become active participants in nation building. Its motto is 'not me, but you'. It upholds the need for selfless service, instills a sense of consideration to fellow human beings and the welfare of the society as a whole.

The effective functioning of the NSS plays an active role in the development of students' personality through volunteer services and it is recognised at State and University levels. Programmes like seminars, blood donation camps, AIDS awareness programme etc. are executed every year. Ten days' Annual Camp is held and the active participants would get certificates and bonus marks for admission to higher studies.

14. Music Club

Jisha. G.R

Activities of the music club shall help to provide proper training to the students in classical and other forms of musical rendition. It also aims to constitute an excellent college orchestra in the name of Dr. Allama Muhammed Iqbal.

15. Tourism club

Susy Antony

A well organised tourism club is functioning in the college to generate awareness about the socio-economic importance and potentiality of tourism industry in employment. The club organises various programmes to provide exposure to the students towards a better understanding of the relevance of tourism in our state.

16. Sexual Abuse Awareness Committee

Dr. Kumari V. K. Shyni

As instructed by the Director of collegiate education a sexual abuse awareness committee is functioning in this college. This committee aims to make the whole students aware about various forms of sexual abuses and its consequences. All lady teachers of this college are members of this committee.

17. Centre for Adult Continuing Education and Extension (CACEE)

Dr. J. S. Sudhir

To impart continuing and extension education for the benefit of the community. It includes community linked activities like population Education extension for the upliftment of the rural poor.

18. All India Survey on Higher Education

The Ministry of Human Resources Development has initiated All India Survey on Higher Education to prepare sound data base on large and diverse system on higher education in the country. The survey covers all institutions engaged in imparting higher education. Data is being collected on several parameters such as teachers, student enrolment, programmes, examination results, education finance and infrastructure etc. Indicators of educational development such as Institution Density, Gross Enrolment Ratio, Pupil-teacher ratio, Gender Parity Index, Per Student Expenditure will also be calculated from the data collected through AISHE. These are useful in making informed policy decisions and research for development of education sector.

Curricular aspects

1. Curricular & Academic Monitoring Committee

Dr.S.Faizal

The committee aims at providing assistance to faculty preparing curriculum plans and other related issues.

2. College Level Monitoring Committee for FDP

General Co-ordinator Dr. L. Abdul Khalam, Convener: Dr.V.R Sheeja

Monitoring first Degree programme shall be done by committee at three levels viz; Department Level Monitoring Committee, College Level Monitoring Committee and University Level Monitoring committee

The Department Level monitoring committee shall examine the complaints if any, from aggrieved students regarding the continuous evaluation

The college level monitoring committee shall be responsible for the conduct of first Degree Programme, ensuring, minimum instructional days making arrangement for End semester Assessment (ESA) of various semesters etc. This committee shall consider all the complaints not redressed by the Department Level Monitoring Committees.

3 P. G. Monitoring & Evaluation Cell

Dr. Kumari. V. K. Shyni

P. G. Monitoring Committee is functioning in the college in order to monitor the academic standards of PG students.

Students Support and Progression

1. Alumni Association

Capt. Dr. U. Abdul Kham

The association provides opportunities to the alumni to meet together and contact with each other. It co-operates with the college authorities in developmental programmes. It serves as an agency for creating and maintaining good public opinion about the college. The annual get together of Alumni Association is held on the second Saturday January of every year. Cultural competitions are conducted among the outgoing students every year and prizes are distributed to the winners.

2. Award Committee

Dr. R Sumesh

It aims at finding sponsors and conducting award functions to honour the outstanding students of various disciplines.

3. Co-operative Society

Dr. Kumari V. K. Shyny

The objective of the society is the purchase and sale of books, stationery and other educational accessories for the convenience and benefit of the students and staff. The membership fee is Rs. 5 and 10 respectively. Students can purchase text books and other stationery till 3.00 pm on working days.

4. Entrepreneurship Development Club

Dr. J.S. Sudhir

Govt. of Kerala has ordered to organise EDC in every Higher Education Institutions to inculcate an entrepreneurial attitude among the students. Industrial and collegiate education departments jointly supervise the activities of EDCs.. A unit of EDC is functioning in the college.

5. Health club

K. Suresh Babu

Maintenance of physical and mental health is an important parameter for the survival of the human being and also for the construction of a healthy nation. To serve the above purpose a health club is functioning in the campus. It also aims to give necessary health awareness to the students. It conducts medical inspection programmes and health camps.

6. Parent Teacher Association (PTA)

President: Dr. U. Nazarudeen (Principal)

Secretary: Dr. Nusaifa Beevi

The parent Teacher Association offer greater participation of the guardians in the planning, implementation and evaluation of all matters pertaining to the academic and physical development of the College. The Principal is the President and a parent is the Vice-president. The secretary is elected from among the teachers. A welfare fund is instituted and administrated by the PTA to meet the needs of economically backward students.

7. Purchase Committee

Dr. Nusaifa Beevi

This committee was constituted for the purchase of laboratory equipments, library books, sports goods, teaching aids and all other materials observing purchase rules.

8. Students Forum

Sanitha Beevi A.

The forum works as a common platform for the U. G. and P. G. students. Programmes like personality development and literary competitions are organised under its banner.

9. The Right to Information

Dr. P. Anil Kumar

The basic object of the Right to Information Act 2005 is to empower the citizens, promote transparency and accountability in working of the institution. A citizen who desires to seek some information from a public authority is required to send, along with the application, a demand draft or a banker's cheque or payable to the Accounts Officer of the public authority as fee (Rs.10/-) prescribed for seeking information. Any person may submit a written request to the Public Information Officer for information. It is the PIO's obligation to provide information to citizens of India who request information under the Act.

Public Information Officer: **Dr.P.AnilKumar**, (Asst. Professor).

Cont. No. 8943646151.

Assistant Public Information Officer: **Mrs. N. Aseena**, (Superintendent).

Cont. No. 9496203343.

Appellate Authority: **Dr.U.Nazarudeen**, (Principal). Cont. No. 9447072289.

STUDY TOUR

Study tours are conducted every year. These outings help the students to see different parts of the country, to enjoy companionship, to experience travel and to learn more in their respective areas of study. It can be conducted by every department after obtaining permission from the Principal. The following instructions should be observed by students with regards to study tours.

- (1) Teachers who are deputed by the Principal / HoD's shall accompany the students.
- (2) A lady teacher shall accompany if girl students are included in the tour party.
- (3) Any act of indiscipline while on tour shall be considered as an act of indiscipline committed in the campus. It will invite punitive action.

DAYS OF CELEBRATIONS

Talent's Day, Independence Day, Onam, Gandhi Jayanthi, Kerala Day, Ramzan, Christmas, Republic Day, Sports Day, College Day, Award Day and Other important days are observed and celebrated with great fervour and enthusiasm. Competitions and public functions are conducted on these occasions and prizes are awarded to the winners.

IDENTITY CARD

An Identity card will be issued to the student at the time of admission. It is the

responsibility of the student to see that the card is duly attested by the principal. The student should carry this card while he/she is in the campus and should produce the same on demand by any teaching staff. If the card is lost, a duplicate can be obtained on payment of Rs. 50/-

MANNERS AND CONDUCT

“Once students are admitted to an educational institution they are bound by the code of conduct laid down by educational institutions through the prospectus or college calendar and it is implicit that they should observe the code of conduct necessary for the administration and management of the institution”.

(Judgement of the Hon’ble High Court of Kerala, Vide No. 535/2003 dt. 26 May 2003)

Life in the campus must be inspired by unity, mutual trust and co-operation among the Students, Faculty and Management. Every student must make it a point of his/her personal duty to attend classes regularly and punctually. For the fine tuning of the daily routine, students are expected to be in the class before the first bell and participate in the silent prayer. They shall obey the following guidelines to safe guard the reputation of the institution.

General Discipline

1. All students are responsible to the Principal for their conduct both inside and outside the college. They must respect others, especially teachers and greet them whenever they meet.
2. Students shall not enter or leave the class without the permission of the teacher who engages the class. They shall not enter other classes without permission.
3. Students shall not disfigure the walls and furniture by writing, engraving, stamping or pasting. They should handle the college property with utmost care.
4. Students are not to organise or attend any meeting in the campus, or collect money for any purpose and should not circulate or paste any notice or petition anywhere in the campus without the permission of the Principal.
5. Students shall carry with them duly signed identity cards and produce them whenever demanded.
6. Any students who is persistently insubordinate, who is willfully mischievous and who is likely to have an unwholesome influence on fellow students, may be removed from the rolls or served with compulsory T.C.
7. The educational concession extended and the scholarships awarded are liable to be re-funded.
8. Students are free to meet the Principal on any matter of discipline, curricular and co-curricular activities etc. On any matter of discipline, the decision of the Principal will be final.
9. Smoking, use of drugs and mobile phones are strictly prohibited in the

Campus. Use of intoxicants like liquor, pan masala etc. is strictly banned. Offenders have to face strict disciplinary action. Any complaint of misbehaviour will be seriously dealt with. Resorting to Vulgar words and comments to opposite sex will invite serious action.

10. Political activism is strictly banned in the campus. Students are forbidden to organise or attend meetings other than the official ones.

ETHICS

1. **Timeliness** : Students must follow the calendar of working days and the time schedule of the college.
2. **Sincerity** : Attend every class with attitude and aptitude.
3. **Cleanliness** : Cleanliness is next to Godliness. Keep the campus clean. Don't throw any waste in the campus. Use dustbins for the purpose.
4. **Discipline** : After the first bell in the morning, every student must be in the classroom. Observe silence during prayer. Keep silence in the library. Learn to give respect and take respect.
5. **Modesty** : Maintain modesty in dress.

Utilise library during lunch break and free hours. Actively participate in the extra-curricular activities like NSS, NCC, Clubs Associations, etc. Encourage parents to visit the college periodically. Park bicycles, Motor bikes etc. in the area provided. Pay attention to the notifications appearing on the notice boards.

ATTENDANCE

1. Regular attendance is compulsory. Students have to get prior permission for leave with leave form duly countersigned by the guardian or parent.
2. Teachers mark the attendance at the beginning of each period. If a student is absent for one period in a session, it will be treated as half day's absence and for another period in the next session same day will be treated as one full day's absence. Every working day, irrespective of the working periods, shall be considered as a full working day. Late comers may be given attendance as per the discretion of teacher concerned.
3. Attendance is important for internal assessment. Students who have less than 75% attendance, will not be granted admission to the University Examinations. Students whose attendance fall below the prescribed minimum (Below 75%) may apply for condonation through Principal ten days before university exam.
4. Monthly attendance statements will be notified regularly.
5. Students absenting themselves without leave for more than 10 consecutive working days will have removed their names from the roll.

MEMORIALS, TROPHIES & AWARDS

Memorials

1. Cash awards are instituted by AbdulAyub, HoD of Botany in memory of his father Haji. C. M. Abdul Rahumankunju, mother Fathima Beevi, father-in-law Janab. Abdul Latheef and Umaiba Nazar to honour the highest marks scorers in the (a) B.Sc.Botany Main (b) Botany Subsidiary (c) B.Sc. Degree Courses and (d) Girl student who secured highest marks in the B.Sc. Botany (main)
2. Aisha Ummal Memorial Award : This Award is instituted by Dr. M. M. Shajivaz, Dept. of Botany, in memory of his beloved mother, to honour the highest mark scorer among the B. Sc. Botany (main) S.C/S. T. students.
3. HajiAbdul Khadir Memorial Award : This award is instituted by Dr. M. Kamarudeenkunju, Dept. of Botany, in memory of Haji Abdul Khadir, (late trustee, I C. T) to honour the Muslim student who score the highest mark in B.Sc. Degree Examination.
4. Haji M. Ummer Pillai Memorial Award : A Cash award is instituted by Capt. U. Abdul Kahlam, Dept of Commerce in memory of his beloved father, Haji M. Ummer Pillai (founder member Iqbal College Trust) to the topper in Degree Level.
5. Sainudeen Memorial Award :A cash award is instituted by Dr. S. Faizal, Dept. of Chemistry in memory of his father, P. Sainudeen to honour the highest mark scorer in B.Sc. Chemistry (Subsidiary)
6. A cash ward is instituted by H. Azeena, Junior Superintendent in memory of Haji M. Aboo Sali, former Secretary, Iqbal Collge Trust to honour the meritorious student.

Trophies

1. Ebrahim Kunju Memorial Ever Rolling Trophy : This trophy is instituted by Adult Education Unit (CAEE) of this college and awarded to the first prize winner in the elocution competition organized by the unit.
2. M. K. M. Haneefa Memorial Ever Rolling Trophy : This trophy is instituted by the Population Education Club and awarded to the first prize winner in the essay competition organized by the Population Education Club.
3. Ebrahim Kunju Memorial Ever Rolling Trophy : This trophy is instituted by Mr. Abdul Sathar (Rtd.typist), to honour the department which own the overall championship.
4. Charlette Bai Ever Rolling Trophy : An ever rolling trophy instituted by Smt. Charlette Bai, Associate Professor (Rtd), Department of History to honour the topper in MA Degree course.
5. A. N. Jamaduleen Moulavi Memorial Ever Rolling Trophy : An ever rolling trophy instituted by JS Jahangir, Dept. of English in memory of his beloved grandfather, AN Jamaludeen Moulavi (Late Trustee, ICT) to honour the highest mark scorer among muslim students in BACE.

Awards

1. Two cash awards are instituted by M. Abdul Sathar, (Former Principal) to honour the highest marks scorers in B. Sc. Physics Main and Subsidiary Examinations.
2. An award is instituted by Dr. M. C. Karmachandran, HoD. of English, to honour the highest mark scorer in B.A Communicative English.
3. An award is instituted by K. P. Madhusoodanan Pillai, Dept. of English, to honour the highest mark scorer in B.A, B.Sc. Part I General English.
5. An award is instituted by Dr. K. P. George, Dept. of Malayalam, to honour the highest mark scorers in B.Com Part II. Malayalam
7. Two awards are instituted by Dr. R. Roshni, HoD, of Hindi, to honour the highest mark scorers in B.A/B.Sc & B.Com Part II. Hindi
8. Awards are instituted by the Faculty members of the Dept. of Mathematics to honour the highest mark scorers in B .Sc Mathematics Main and Subsidiary.
9. An award is instituted by Dr. L. Abdul Khalam, HoD, Dep. of Physics, to honour the highest mark scorer and economically backward II year B.Sc Physics student.
10. An award is instituted by Dr. R. Jayaprakash, HoD of Zoology to honour the highest mark scorer in B .Sc Zoology Part III - Main.
11. An award is instituted by Dr. V. R. Sheeja, Dept. of Zoology to honour the highest mark scorer in B .Sc Zoology Subsidiary.
12. An award is instituted by Dr. V. R. Sheeja, Dept. of Zoology to honour the female highest mark scorer in B.Sc Zoology Part III Main.
13. An award is instituted by Dr. P. Nusaifa Beevi, Dept.. of Botany to honour the highest mark scorer in II. D .C. Botany.
- 16 An award is instituted by Dr. Wilson O. Former HoD of Commerce to honour the highest marks scorer in I B.com main Paper II Management.
17. An award is instituted by Dr. M. Shahul Hameed Principal to honour the top scorer in II M.Com.
- 18 An award is instituted by M. Jalaludeen, Dept. of Commerce to honour the top scorer in I B.Com Paper I Managerial Economics
19. An award instituted by Dr. J. S. Sudhir, Department of Commerce to honour M.Com top scorer.
- 20 An award instituted by Dr. V. Jayaraju, Department of Commerce to honour the M.Com top scorer.
21. Two awards are instituted by Dr. Kumari V. K. Shyni, Dept. of Commerce to honour the B.Com topscorer iand M Com top scorer.
22. Cash award instituted by Famina. A, Department of English to honour the top scorer in 1st semester BACE
23. Cash award instituted by Rani Vineetha Department of English to honour the top scorer in 2st semester BACE.

24. Cash award instituted by Athulya Thankachi VR Department of English to honour the top scorer in 3rd semester BACE.
25. Cash award instituted by Susy Antony, Department of English to honour the top scorer in 4th semester BACE.
26. Cash award instituted by Sreeroop Department of Physics to honour the top scorer in 1st semester B Sc Physics.
27. Cash award instituted by Shafeer Khan Department of Physics to honour the top scorer in 2nd semester B Sc Physics.
28. Cash award instituted by Kiran CG Department of Physics to honour the top scorer in 3rd semester B Sc Physics.
29. Cash award instituted by Dr. Sajeena Muhammed Department of Zoology to honour the top scorer in 1st semester B Sc Zoology.
30. Cash award instituted by Babida Department of Zoology to honour the top scorer in 2nd semester B Sc Zoology.
31. Cash award instituted by Rahumath S. HoD, Department of History to honour the top scorer in 2nd semester BA History.
32. Cash award instituted by Dr. P. Anil Kumar Department of History to honour the top scorer in 3rd semester BA History.
33. Cash award instituted by Adabiya H. Department of History to honour the top scorer in 4th semester BA History.
34. Cash award instituted by Dr. R. Sumesh Department of History to honour the top scorer in 5th semester BA History.
35. Cash award instituted by Sanitha Beevi Department of History to honour the top scorer in 6th semester BA History.
- 36.. Cash awards are instituted by the PTA to honour the meritorious students selected from among the U.G, P.G. departments and the handicapped student who secured highest marks in Degree course.
37. Cash awards are instituted by the Alumini Association Dubai Chapter to honour the top mark scorers among the financially challenged OBC students of UG & PG Courses.
38. Cash awards are instituted by the Iqbal College Trust to honour the highestMark scorers in B.A , B. Sc Maths, B.Com, M.Com, M.A, Courses along with Part I. General English & Part II. Additional Languages (Malayalam)
39. Cash award instituted by Smt. Dhanyasree librarian (UGC) Iqbal College to honor the best library user.

HAND BOOK & ACADEMIC CALENDAR 2017-2018

FIRST DEGREE PROGRAMMES (CBCS System) English

Language /Foundation Courses for **BA/BSc** Programmes

SEMESTERS I to IV - COURSE BREAKUP

Sem No	Course No	Course Title	Instructional hours	credits
1	EN 1111.1	Language Course 1: Listening, Speaking, and Reading	5	4
1	EN 1121	Foundation Course 1: Writings on Contemporary Issues	4	2
2	EN 1211.1	Language Course 3: Environmental Studies	6	4
2	EN 1212.1	Language Course 4: Modern English Grammar and Usage	4	3
3	EN 1311.1	Language Course 6: Writing and Presentation Skills	5	4
4	EN 1411.1	Language Course 8: Readings in Literature	5	4

English Language Courses for **BCom** Programmes

SEMESTERS I to IV - COURSE BREAKUP

Sem No	Course No	Course Title	Instructional hours	credits
1	EN 1111.2	Language Course 1: Listening, Speaking, and Reading	5	4
2	EN 1211.2	Language Course 3: Modern English Grammar and Usage	5	4
3	EN 1311.2	Language Course 4: Writing and Presentation Skills	3	3
4	EN 1411.2	Language Course 6 : Readings in Literature	3	3

English Language/Complementary Courses for 2(a)(BACE) Programmes

SEMESTERS I to IV - COURSE BREAKUP

Sem No	Course No	Course Title	Instructional hours	credits
1	EN 1111.3	Language Course 1: Listening Speaking and Reading	5	4
2	EN 1211.3	Language Course 3: Modern English Grammar and Usage	5	3
3	EN 1311.3	Language Course 5: Writing and Presentation Skills	5	4
3	EN 1331.3	Complementary Course 3: Creative Writing [Career related – 2(a)]	5	4
4	EN 1411.3	Language Course 6 : Readings in Literature	5	4
4	EN 1431	Complementary Course 4: English for the Media [Career related - 2(a)]	5	4

FIRST DEGREE PROGRAMMES (CBCS System) in **B.A. ENGLISH & COMMUNICATIVE ENGLISH**

SEMESTERS I to VI - COURSE BREAKUP

[2015 Admission onwards]

Sem No	Course No	Course Title	Instructional hours	credits
1	EN 1111.3	Language Course 1: Listening, Speaking, and Reading	5	4
1	CG 1121.3	Foundation Course 1: Writings on Contemporary Issues	3	2
1	CG 1141	Core Course 1: Reading Poetry	5	3
1	CG 1171	Vocational Course 1: Basics of Communication	3	3
1	CG 1131	Complementary Course 1: History of English Literature 1	4	4
1		Language Course 2 (Additional Language 1)	5	3
2	EN 1211.3	Language Course 3: Modern English Grammar and Usage	5	3
2	CG 1241	Core Course 2: Reading Drama	5	4
2	CG 1271	Vocational Course 2: Environmental Studies	6	4
2	CG 1231	Complementary Course 2: History of English Literature 2	4	4
2		Language Course 4 (Additional Language 2)	5	3
3	EN 1311.3	Language Course 5: Writing and Presentation Skills	5	4
3	CG 1321	Foundation Course 2: Informatics	4	3

You cannot change your future but you can change your habits and surely your habits will change your future

A.P.J. Abdul Kalam



HAND BOOK & ACADEMIC CALENDAR 2017-2018

3	CG 1341	Core Course 3: Reading Fiction	4	3
3	CG 1342	Core Course 4: 20 th C Malayalam Literature in English Translation	3	3
3	CG 1331	Complementary Course 3: History of English Literature 3	4	4
3	CG 1371	Vocational Course 3: Copy Editing	4	4
4	EN 1411.3	Language Course 6 : Readings in Literature	5	4
4	CG1441	Core Course 5: Reading Prose	4	3
4	CG 1442	Core Course 6: World Classics	4	3
4	CG 1431	Complementary Course 4: History of English Language and Phonetics	4	4
4	CG 1471	Vocational Course 4: Print and Online Writing	4	4
4	CG 1472	Vocational Course 5: Theatre Studies	4	4
5	CG 1541	Core Course 7: Literary Criticism	5	4
5	CG 1542	Core Course 8: Film Studies	4	3
5	CG 1543	Core Course 9: Indian Writing in English	3	3
5	CG 1551.1	Open Course 1: Creative Writing	3	2
	CG 1551.2	Open Course 1: Translation Studies		
	CG 1551.3	Open Course 1: English for the Media		
5	PE 1551	Open Course 1: Health and Fitness Education	3	2
5	CG 1571	Vocational Course 6: English Language Teaching	4	4
5	CG 1572	Vocational Course 7: The Language of Advertisements	3	3
5	CG 1573	Vocational Course 8: Audio Visual Writing	3	3
6	CG 1641	Core Course 10: Travel Literature	5	3
6	CG 1642	Core Course 11: Women's Writing	5	3
6	CG 1643	Core Course 12: Methodology and Perspectives of Humanities	4	3
6	CG 1661.1	Elective Course: American Literature	3	2
	CG 1661.2	Elective Course: Communicative Applications in English		
6	CG 1671	Vocational Course 9: Technical English	3	3
6	CG 1672	Vocational Course 10: Business Communication in English	3	3
6	CG 1644	Project/Dissertation	3	4

General Structure of the FDP in History

Sem	Course Code	Course Title	Instl Hrs per week	No. of Credits
1	EN 1111	Language Course I (English -1)	5	4
	M/H/A 1111	Language Course II (Addl Lang)	4	3
	EN 1121	Foundation Course 1	4	2
	HY 1141	Core Course 1- Methodology and Perspectives	6	4
	EC 1131	Complementary Course 1 Foundation of Econo	3	2
	PS 1131	Complementary Course 2 - Principles of Politic	3	2
2	EN 1211	Language Course III (English -2)	5	4
	EN 1212	Language Course IV (English -3)	4	3
	M/H/A 1211	Language Course V (Additional Language)	4	3
	HY 1241	Core Course 2 - Cultural Foundation of Pre-Mo	6	4
	EC 1231	Money and Banking	3	2
	PS 1231	Introduction to Political Theory	3	3
3	EN 1311	Language Course VI (English 4)	5	4
	M/H/A 1311	Language Course VII (Addl Lang)	5	4
	HY 1321	Foundation Course II (Informatics)	4	3
	HY 1341	Core III Evolution of Early Indian Culture	5	4
	EC 1331	Public Finance and Trade	3	3
	PS 1331	Public Administration	3	3
4	EN 1411	Language Course VIII (English 6)	5	4
	M/H/A 1411	Language Course IX (Addl Lang 4)	5	4
	HY 1441	Core IV Selected Themes and Issues in the Soci	5	4
	HY 1442	Core V History of Modern World	4	3
	EC 1431	Indian Planning and Economic Development	3	3
	PS 1431	International Politics	3	3
5	HY 1541	Core VI - Major Trends in Western Historical Th	4	4
	HY 1542	Core VII - Colonial Modernity and Resistance	4	4
	HY 1543	Core VIII - Social History of Modern India	3	2
	HY 1544	Core IX History of Pre-Modern Kerala	4	4
	HY 1545	Core X - A Nation in the Making: Different Phas	4	4
	HY 1551.2	Open Course I - Introduction to Archeology Project/Dissertation	3 3	2
6	HY 1641	Core XI - Making of Moder Kerala	5	4
	HY 1642	Core XII - Majore Trends in Indian Historical Tho5	4	
	HY 1643	Core XIII - Contemporary India	5	4
	HY 1644	Core XIV - Twentieth Century Revolutions	4	3
	HY 1651.2	Open Course II - History of Indian National Mov3	2	
	HY 1645	Project/Dissertation	3	3

General Structure of the First Degree Programme in Commerce

Sem. No.	Courses	Instructional Hours per Week	Credits	Uty. Exam Duration (Hours)	Evaluation		Total Credits
					Internal	Uty Exam	
I	Language Course I (English I)	5	4	3	20%	80%	4
	Language Course II (Addl. Language I)	4	4	3	20%	80%	4
	Foundation Course I	4	2	3	20%	80%	2
	Core Course I	4	3	3	20%	80%	3
	Core Course II	4	3	3	20%	80%	3
	Complementary Course I	4	3	3	20%	80%	3
II	Language Course III (English II)	5	4	3	20%	80%	4
	Language Course IV (Addl. Language II)	4	4	3	20%	80%	4
	Foundation Course II	4	3	3	20%	80%	3
	Core Course III	4	3	3	20%	80%	3
	Core Course IV	4	3	3	20%	80%	3
	Complementary Course II	4	3	3	20%	80%	3
III	Language Course V (English III)	3	3	3	20%	80%	3
	Core Course V	4	3	3	20%	80%	3
	Core Course VI	4	3	3	20%	80%	3
	Core Course VII	5	4	3	20%	80%	4
	Complementary Course III	4	3	3	20%	80%	3
	Elective Course I	5	4	3	20%	80%	4
IV	Language Course VI (English IV)	3	3	3	20%	80%	3
	Core Course VIII	4	3	3	20%	80%	3
	Core Course IX	4	4	3	20%	80%	4
	Core Course X	5	4	3	20%	80%	4
	Complementary Course IV	4	3	3	20%	80%	3
	Elective Course II	5	4	3	20%	80%	4
V	Core Course XI	4	4	3	20%	80%	4
	Core Course XII	5	4	3	20%	80%	4
	Core Course XIII	5	4	3	20%	80%	4
	Open Course I	3	2	3	20%	80%	2
	Elective Course III	5	4	3	20%	80%	4
	Project	3	-	-	-	-	-
VI	Core Course XIV	4	4	3	20%	80%	4
	Core Course XV	5	4	3	20%	80%	4
	Core Course XVI	5	4	3	20%	80%	4
	Open Course II	3	2	3	20%	80%	2
	Elective Course IV	5	4	3	20%	80%	4
	Project	3	4	-	-	-	4

General Structure of the First Degree Programme in Botony

Sem No.	Course Code	Course Title	Instructional hours/week		Credits	Uty Exam Duration	Evaluation		Total Credits
			L	P			Internal	Uty Exam	
I	EN1111	English Language I	5	-	4	3hrs	20%	80%	16
	1111	Additional Language I	4	-	3	"			
	EN1121	Foundation Course I	4	-	2	"			
	BO1141	Core Course I	3	1	3	"			
	CH/BC1131	Compl. CourseI(CH/BC)	2	2	2	"			
	ZO1131	Complementary Course II(ZO)	2	2	2	"			
II	EN1211	English Language II	5	-	4	"	20%	80%	17
	EN1212	English Language III	4	-	3	"			
	1211	Additional Language II	4	-	3	"			
	BO1221	Foundation Course II	3	1	3	"			
	CH/BC1231	Compl. Course III(CH/BC)	2	2	2	"			
	ZO1231	Complementary Course IV(ZO)	2	2	2	"			
III	EN1311	English Language IV	5	-	4	"	20%	80%	17
	1311	Additional Language III	5	-	4	"			
	BO1341	Core Course II	3	2	3	"			
	CH/BC1331	Compl. Course V(CH/BC)	3	2	3	"			
	ZO1331	Complementary Course VI(ZO)	3	2	3	"			
IV	EN1411	English Language V	5	-	4	"	20%	80%	25
	1411	Additional Language IV	5	-	4	"			
	BO1441	Core Course III	3	2	3	"			
	CH/BC1431	Compl.Course VII(CH/BC)	3	2	3	"			
	ZO1431	Complementary CourseVIII(ZO)	3	2	3	"			
	CH/BC1432	Compl IX (Practical CH/BC)	-	(8)*	4	"			
	ZO1432	Compl X (Practical ZO)	-	(8)*	4	"			
V	BO1541	Core Course IV	4	3	4	"	20%	80%	20
	BO1542	Core Course V	4	2	3	"			
	BO1543	Core Course VI	5	2	4	"			
	BO1544	Core (Practical-1) VII	-	(5)*	3	"			
	BO1545	Core (Practical-2)VIII	-	(5)*	4	"			
		Open Course I	3	-	2	"			
	BO1551.1	Horticulture				"			
	BO1551.2	Mushroom cultivation & Marketing				"			
BO1551.3	Forestry				"				
VI		Project	-	2	-	"	20%	80%	25
	BO1641	Core CourseIX	4	3	4	"			
	BO1642	Core Course X	4	2	4	"			
	BO1643	Core Course XI	4	2	4	"			
	BO1644	Core (Practical-3)XII	-	(5)*	3	"			
	BO1645	Core (Practical-4)XIII	-	(4)*	4	"			
	BO1651	Open Course II	3	-	2	"			
	BO1646	Project	-	3	4	"			
120									

General Structure of the First Degree Programme in Mathematics

Sem	Course Code		Course title	Instr.hrs/ week	Credit	Uty.exa m duration	Evaluation		Total credit
							Int.	Ext.	
I	EN	1111	English 1	5	4				17
		1111	Addl. Language 1	4	3				
	EN	1121	Foundation Course 1	4	2				
	MM	1141	Methodology (Core) Course 1	4	4	3 hours	20%	80%	
	ST	1131	I Complementary Course 1	2+2	2				
	PY	1131	II Complementary Course 1	2+2	2				
II	EN	1211	English 2	4	3				17
	EN	1212	English 3	5	4				
		1211	Addl. Language 2	4	3				
	MM	1221	Foundation Course 2	4	3	3 hours	20%	80%	
	ST	1231	I Complementary Course 2	2+2	2				
	PY	1231	II Complementary Course 2	2+2	2				
III	EN	1311	English 4	5	4				18
		1311	Addl. Language 3	5	4				
	MM	1341	Core Course 2	5	4	3 hours	20%	80%	
	ST	1331	I Complementary Course 3	5	3				
	PY	1331	II Complementary Course 3	3+2	3				
IV	EN	1411	English 5	5	4				26
		1411	Addl. Language 4	5	4				
	MM	1441	Core Course 3	5	4	3 hours	20%	80%	
	ST	1431	I Complementary Course 4	3+2	3+4				
	PY	1431	II Complementary Course 4	3+2	3+4				
V	MM	1541	Core Course 4	5	4				19
	MM	1542	Core Course 5	4	3				
	MM	1543	Core Course 6	4	3	3 hours	20%	80%	
	MM	1544	Core Course 7	3	3				
	MM	1545	Core Course 8	5	4				
	MM	1551	Open Course 1	2	2				
			Project	2					
VI	MM	1641	Core Course 9	5	4				23
	MM	1642	Core Course 10	4	3				
	MM	1643	Core Course 11	3	3	3 hours	20%	80%	
	MM	1644	Core Course 12	3	3				
	MM	1645	Core Course 13	5	4				
	MM	1651	Open Course 2 (Elective)	3	2				
	MM	1646	Project	2	4				

General Structure of the First Degree Programme in Physics

Sem.	Course title	Instructional hours/week		Credit	Uty.Exam duration	Evaluation		Total Credit
		L	P			Internal	Uty.exam	
I	EN1111 English Lang I	5		4	3 hours			16
	1111 Addl Lang I	4		3	„			
	EN1121 Foun Course I	4		2	„	20%	80%	
	PY1141 Core Course I	2	2	2	„			
	MM1131.1 Compl. Course I	4		3	3 hours			
	Compl. Course II	2	2	2	„			
II	EN1211 Eng Lang. II	5		4	3 hours			18
	EN1212 Eng Lang. III	4		3	„			
	1211 Addl Lang. II	4		3	„	20%	80%	
	PY1221 Foun Course II	2	2	3	„			
	MM1231.1 Compl. Course III	4	-	3	„			
	Compl. Course IV	2	2	2	„			
III	EN1311 Eng Lang. IV	5		4	3 hours			17
	1311 Addl Lang. III	5		4	„			
	PY1341 Core Course II	3	2	2	„	20%	80%	
	MM1331.1 Compl. Course V	5	-	4	3 hours			
	Compl. Course VI	3	2	3	„			
IV	EN1411 Eng Lang. V	5		4	3 hours			25
	1411 Addl Lang. IV	5		4	„			
	PY1441 Core Course III	3	2	3	„	20%	80%	
	MM1431.1 Compl. Course VII	5	-	4	3 hours			
	Compl. Course VIII	3	-	3	„			
	Compl. (Practical) IX	-	2	4	„			
V	PY1541 Core Course V	4	-	4	3 hours			18
	PY1542 Core Course VI	4	-	4	„			
	PY1543 Core Course VII	4	-	4	„	20%	80%	
	PY1544 Core Course VIII	4	4	4	„			
	Open Course	3	-	2	3 hours			
	Project	-	2	-	-			
VI	PY1641 Core Course IX	4	-	4	3 hours			26
	PY1642 Core Course X	4	-	4	„			
	PY1643 Core Course XI	4	-	4	„	20%	80%	
	PY1644 Core Course XII	4	-	3	„			
	PY1645 Core (Pract II) XIII	-	2	2	„			
	PY1646 Core (Pract III) XIV	-	2	3	„			
	Elective Course	3	-	2	„			
	PY1647 Project	-	2	4	-			

General Structure of the First Degree Programme in Zoology

Semester	Course Code	Study Component	Instructional hours /week		Credit	Duration of uty exam	Evaluation	
			T	P			CE	ESE
I	EN1111	English I	5		4	3hrs	20%	80%
	1111	Additional Language I	4		3	3hrs	20%	80%
	EN1121	Foundation Course I	4		2	3hrs	20%	80%
	CH1131.4	Complementary Course I	2	2	2	3hrs	20%	80%
	BO1131	Complementary Course II	2	2	2	3hrs	20%	80%
	ZO1141	Core Course I	3	1	3	3hrs	20%	80%
II	EN1211	English II	4		3	3hrs	20%	80%
	EN1212	English III	5		4	3hrs	20%	80%
	1211	Additional Language II	4		3	3hrs	20%	80%
	ZO1221	Foundation Course II	3		3	3hrs	20%	80%
	CH1231.4	Complementary Course III	2		2	3hrs	20%	80%
	BO1231	Complementary Course IV	2		2	3hrs	20%	80%
III	EN1311	English IV	5		4	3hrs	20%	80%
	1311	Additional Language III	5		4	3hrs	20%	80%
	CH1331.4	Complementary Course V	3	2	3	3hrs	20%	80%
	BO1331	Complementary Course VI	3	2	3	3hrs	20%	80%
	ZO1341	Core Course II	3	2	3	3hrs	20%	80%
IV	EN1411	English V	5		4	3hrs	20%	80%
	1411	Additional Language IV	5		4	3hrs	20%	80%
	CH1431.4 /2.4	Complementary Course VII	3	2	3	3hrs	20%	80%
	BO1431/2	Complementary Course VIII	3	2	3	3hrs	20%	80%
	ZO1441	Core Course III	3	2	3	3hrs	20%	80%
V	ZO1541	Core Course IV Practical I	-	-	4	3hrs	20%	80%
	ZO1542	Core Course V	5		4	3hrs	20%	80%
	ZO1543	Core Course VI	4		4	3hrs	20%	80%
	ZO1544	Core Course VII	4	5	4	3hrs	20%	80%
	ZO1545	Core Course VIII Practical II		5	4	3hrs	20%	80%
	1551	Open Course I	3		2	3hrs	20%	80%
		Project		3	-	-	-	-
		Field Study		1	-	-	-	-
VI	ZO1641	Core Course IX	5		4	3hrs	20%	80%
	ZO1642	Core Course X	4		4	3hrs	20%	80%
	ZO1643	Core Course XI	4		3	3hrs	20%	80%
	ZO1644	Core Course XII Practical III		3	3	3hrs	20%	80%
	ZO1645	Core Course XIII Practical IV		3	3	3hrs	20%	80%
	ZO1651.1	Open Course II	3		2	3hrs	20%	80%
	ZO1646	Project and Field Study		3	4	Viva-	-	100%

POST GRADUATE COURSES (P.G)

M.A. HISTORY

SEMESTER 1

Paper	Subject	MARKS		
		CA	ESA	Total
Paper I	Historical Method-1	25	75	100
Paper II	Indian History I	25	75	100
Paper III	Kerala History I	29	75	100
Paper IV	Ancient Greece and Rome	25	75	100

SEMESTER 2

Paper I	Historical Method II	25	75	100
Paper II	Indian History II	25	75	100
Paper III	Kerala History II	25	75	100
Paper IV	History of Medieval Europe	25	75	100

SEMESTER 3

Paper I	Western Historiography	25	75	100
Paper II	Indian History III	25	75	100
Paper III	Kerala History III	25	75	100
Paper IV	Modern Europe	25	75	100

SEMESTER 4

Paper I	Oriental Historiography	25	75	100
Paper II	Indian History IV	25	75	100
Paper III	Kerala History IV	25	75	100
Paper IV	History of the far East	25	75	100
Paper V	Project work		80+20	100
	Comprehensive VIVA - Voce		100	100

M.Com FINANCE

SEMESTER 1		MARKS		
Paper I	Contemporary Management Concepts & Thought	25	75	100
Paper II	Management Information System	25	75	100
Paper III	Research Methodolgy	25	75	100
Paper IV	Planning and Development Administration	25	75	100
Paper V	Advance Corporate Accounting	25	75	100
	Total	125	375	500
SEMSTER 2				
Paper I	E-Business and Cyber laws	25	75	100
Paper II	Business Ethics and Corporate Governance	25	75	100
Paper III	Quantitative Techniques	25	75	100
Paper IV	International Business	25	75	100
Paper V	Strategic Management	25	75	100
	Total	125	375	500
SEMESTER 3				
Paper I	Taxation Law & Accounts	25	75	100
Paper II	Financial Markets & Services	25	75	100
Paper III	Corporate Governance	25	75	100
Paper IV	Project Planning & Control	25	75	100
	Total	100	300	400
SEMESTER 4				
Paper I	Management optimization Techniques	25	75	100
Paper II	Corporate Tax Planning & Management	25	75	100
Paper III	Security Analysis & Portfolio Management	25	75	100
Paper IV	Cost Accounting for Managerial Decisions	25	75	100
Paper VI	Project Report	-	80	
	Project Viva	-	20	100
	Comprehensive Viva Voce-	100	100	
	Total	100	500	600

COURSE STRUCTURE OF M.Sc. BOTANY

semester	Paper Code	Title of the paper	Hours/ semester	Hours / week		ESA hours	Maximum Marks		
I				L	P	3	CA	ESA	Total
	BO 211	Phycology, Mycology & Plant Pathology	108	6	2	3	25	75	100
	BO212	Bryophyta, Pteridophyta & Gymnosperms	108	6	2	3	25	75	100
	BO213	Microbiology, histology, Microtechnique & histochemistry	108	6	3	3	25	75	100
	BO214	Practical I	126		7	4	25	75	100
	Total for Semester I		450	18	7	13	100	300	400
II	BO 221	Taxonomy, Economic Botany & Ethnobotany	108	6	2	3	25	75	100
	BO 222	Environmental Biology, Phytogeography, Conservation Biology & Evolution	108	6	2	3	25	75	100
	BO 223	Cell and Molecular Biology & Genetics	108	6	3	3	25	75	100
	BO224	Practical II	126		7	4	25	75	100
	Total for Semester II		450	18	7	13	100	300	400
III	BO 231	Plant Breeding, Horticulture & Reproductive Biology	108	6	1.5	3	25	75	100
	BO232	Biophysics , biochemistry & Plant physiology	108	6	3	3	25	75	100
	BO233	Research Methodology, Biostatistics Plant Biotechnology	108	6	2.5	3	25	75	100
	BO234	Practical III	126		7	4	25	75	100
	Total for Semester III		450	18	7	13	100	300	400
IV	BO241	Special Paper –I Bioinformatics	144	8	2	3	25	75	100
	BO242	special Paper –II Elective	144	8	5	3	25	75	100
	BO243	Practical IV	126		7	4	25	75	100
	BO201	Dissertation	36	2				100	100
	BO202	Submissions					25	75	100
	BO203	Comprehensive Viva Voce						100	100
	Total for Semester IV		450	18	7	10	100	500	600
		Grand Total					400	1400	1800
L-Lecture, P-practical, ESA-End Semester Assessment, CA-Continuous Assessment(internal)									

APPLICATION FOR LEAVE

Name of the student :

Name of Programme : Class No.:

Period and dates of absence :

Reason for leave :

Signature of (1) student : (2) Parent:

ACADEMIC CALENDAR 2017- 2018

WORKING DAYS

The academic year is divided into a Two Semester System and consists of 190 working days. The college works with two sessions from 10.00 a.m to 5.00 p.m every day .Besides five hours lecture classes, there will be seminars, tutorials, group discussions, counseling and other life orientation programmes.

At the beginning of the morning session, there will be a first long-bell at 9.55 am and then the students should enter their classes and occupy their seats. Every day classes will begin with one-minute prayer at 9.59 am. When the bell for the prayer is heard all students shall stand up and those who move about in the campus shall stand still in their places in prayerful attitude. Same way every evening we windup our session with National Anthem.

Jun-2017		Jul- 2017	
		Mon	31
		Tues	
		Wed	
College re-opens after Mid Summer vacation	1	Thu	
	2	Fri	
	3	Sat	1
	4	Sun	2
	5	Mon	3
	6	Tues	4
	7	Wed	5
	8	Thu	6
	9	Fri	7
Second Saturday	10	Sat	8 Second Saturday
	11	Sun	9
	12	Mon	10
	13	Tues	11
	14	Wed	12
	15	Thu	13
	16	Fri	14
	17	Sat	15
	18	Sun	16
	19	Mon	17
	20	Tues	18
	21	Wed	19
	22	Thu	20
	23	Fri	21
	24	Sat	22
Id-ul-fitr (Ramadan)	25	Sun	23
	26	Mon	24
	27	Tues	25
	28	Wed	26
	29	Thu	27
	30	Fri	28
		Sat	29
		Sun	30
22 Days			21 Days

HAND BOOK & ACADEMIC CALENDAR 2017-2018

Aug - 2017		Sep - 2017	
		Sun	
		Mon	
	1	Tues	
	2	Wed	
	3	Thu	
	4	Fri	1 Bakrith
	5	Sat	2
	6	Sun	3 First Onam
	7	Mon	4 Thiruvonam
	8	Tues	5 Third Onam
	9	Wed	6 Fourth Onam & Sree Narayana Guru Jayanthi
	10	Thu	7
	11	Fri	8
Second Saturday	12	Sat	9
	13	Sun	10 College Re-open after Onam Holidays
	14	Mon	11
Independence Day	15	Tues	12 Sree Krishna Jayanthi
	16	Wed	13
	17	Thu	14
	18	Fri	15
	19	Sat	16
	20	Sun	17
	21	Mon	18
	22	Tues	19
	23	Wed	20
	24	Thu	21 Sree Narayana Guru Samadhi Day
	25	Fri	22
	26	Sat	23
	27	Sun	24
Ayyankali Jayanthi	28	Mon	25
	29	Tues	26
	30	Wed	27
College close for Onam Holidays	31	Thu	28
		Fri	29 Mananavami
			30 Vijayadasami, Muharam
21 Days			12 Days

Oct - 2017		Nov - 2017	
	31	Tues	
		Wed	1
		Thu	2
		Fri	3
		Sat	4
	1	Sun	5
Gandhi Jayanthi	2	Mon	6
	3	Tues	7
	4	Wed	8
	5	Thu	9
	6	Fri	10
Second Saturday	7	Sat	11 Second Saturday
	8	Sun	12
	9	Mon	13
	10	Tues	14
	11	Wed	15
	12	Thu	16
	13	Fri	17
	14	Sat	18
	15	Sun	19
	16	Mon	20
	17	Tues	21
Deepavali	18	Wed	22
	19	Thu	23
	20	Fri	24
	21	Sat	25
	22	Sun	26
	23	Mon	27
	24	Tues	28
	25	Wed	29
	26	Thu	30
	27	Fri	
	28	Sat	
	29	Sun	
	30	Mon	
20 Days			22 Days

HAND BOOK & ACADEMIC CALENDAR 2017-2018

Dec - 2017		Jan - 2018	
	31	Sun	
		Mon	1 College Re-open after 'X' mas Holidays
		Tues	2 Mannam Jayanthi
		Wed	3
		Thu	4
	1	Fri	5
Nabi Dinam	2	Sat	6
	3	Sun	7
	4	Mon	8
	5	Tues	9
	6	Wed	10
	7	Thu	11
	8	Fri	12
Second Saturday	9	Sat	13
	10	Sun	14
	11	Mon	15
	12	Tues	16
	13	Wed	17
	14	Thu	18
	15	Fri	19
	16	Sat	20
	17	Sun	21
	18	Mon	22
	19	Tues	23
	20	Wed	24
College close for 'X' mas Holiday	21	Thu	25
	22	Fri	26
	23	Sat	27
	24	Sun	28
'X' Mas	25	Mon	29
	26	Tues	30
	27	Wed	31
	28	Thu	
	29	Fri	
	30	Sat	
15 Days			20 Days

Feb - 2018		Mar - 2018	
		Sun	
		Mon	
		Tues	
		Wed	
	1	Thu	1
	2	Fri	2
	3	Sat	3
	4	Sun	4
	5	Mon	5
	6	Tues	6
	7	Wed	7
	8	Thu	8
	9	Fri	9 Second Saturday
Second Saturday	10	Sat	10
	11	Sun	11
	12	Mon	12
Shivarathri	13	Tues	13
	14	Wed	14
	15	Thu	15
	16	Fri	16
	17	Sat	17
	18	Sun	18
	19	Mon	19
	20	Tues	20
	21	Wed	21
	22	Thu	22
	23	Fri	23
	24	Sat	24
	25	Sun	25
	26	Mon	26
	27	Tues	27
	28	Wed	28
	29	Thu	29 College close for Mid-Summer Vacation
		Fri	30
		Sat	31
19 Days			22 Days

